

HALE ACADEMY PTA – Meeting

Thursday 27th January 2022 – 7:45 Zoom call

Present: Stephanie Everitt, Anna Allen, Claire McDonald, Charlotte Wilson, Ellie Shaw, Natalie Murphy, Daniel Prentice, Kristen Lack, Eleanor Howell

Apologies: Sam Sumner



Introductions and Apologies - made

Financial Update

£7,200 in the account, if take out the agreed funding ~£5,000 left

PTA Agreed Funding Commitments

£1,400 for reading resources

£1,000 for new whiteboard

School Spend Requests

- To revamp the library with new shelving and furniture - new computer and library software- ~ £15,000
- Another set of IPADs and trolley to be housed in Key stage 1 ~£10,000
- Inspirational wall coverings for the corridors- history timeline
- Reinstate the swimming pool - quoted £35,000 to get it up and running with new drainage and pumps to make it automated. To build walls and put a roof on it to make it useable all year round - guesstimate £100,000.

CW has done research into potential funding for the pool and pointed out that we will need to build a strong case for support and a business plan. CW linking with Catherine Powell (Surrey County Councillor for Farnham North)

Bank account

Requirement to change the name of the account to align with our Charity Name and to take the account on-line.

[AA - To attend the bank with printed copies of the Constitution as the electronic pdf version was rejected as they couldn't see details.](#)

Autumn Fundraising:

Activity	Amount <i>estimation</i>
Christmas Cards	£250
Fireworks + Guy	£396.50
Baubles	£71.90
Carols by the Tree	£126.02
Balloon Race	£136.64
RUNFest	£2824.57
Christmas Jumper Sale	£6
AmazonSmile	£44.35
Joint Christmas Community Fayre	£48.11
Total Profit	~£3904.09

Future Events

Spring Term

- Valentine's Day Cake Sale
- World Book Day fancy dress sale Friday before World Book Day
 - Looked into the possibility of a book swap, however moving this to Reading Week later in the year. Get books donated or a sale. Speak to Waterstone's manager, Usborne Book Fayres, Scholastic Book Fayres
[SE to speak to Katharine Crisp to get contacts](#)
- Disco – currently required to be separate events for the following year groups 1/2 3/4 5/6 and only after half term
 - Feasibility for this to happen? Ideally this would be all on the same day. Need to this about volunteers and staff. Currently on hold
 - DP provided quote for hire (from google search) £100
 - [SE to plea in Newsletter for parents with equipment to help out](#)
- Easter – PTA to provide £150 for Easter eggs and suitable alternative for Nursery
- Travelling Trends Fashion show – put on hold until be can guarantee indoor space at the school
- Quiz night – would have to be virtual as currently not allowing indoor gatherings at school
 - Since meeting decided that there's likely a lack of interest in a virtual event.

Summer Term

- Year 6 Lion King Trip– already paid for by PTA. To happen the week after the SATs
- Hale Carnival refreshments and entry – Saturday 2nd July
 - School to set up Carnival club to put in Hale Academy entr
 - PTA to provide soft drinks and ice creams/cake stall
- Sports Day refreshments – dependent if families allowed to attend.
 - Provide tea/coffee/soft drinks for adults and pastries/cakes
- Jubilee Celebrations – awaiting details from school as to what is happening, as Kite planning on doing a joint event
- Soccer Competition and HaleFest – Saturday 11th June
 - Request from school to get as many stalls as possible from outside companies mixed in with school games etc to make it a big affair.
 - Idea to have soccer competition in the morning
 - Get in food stalls and others (them to provide us with a percentage of the profits)
 - Sell our candy floss, drinks
 - Hale Bake Off? Local bake off contestant in nearby area – see if they can judge.
 - Instead of floats – use tokens. [AA to get a card reader to trial beforehand](#)
 - Bands? Include Rock Steady bands

Recruitment & Succession Planning

Currently not engaging fully with the parents. We need to be more visible. Classlist was mentioned as some schools use it for everything but problems with GDPR is PTA were to use this. Classlist has to be school led. Instead decided that we needed Class Representatives and a Communications Plan to pass on information.

Class Reps

- Yearly
- Terms of Reference required & description of what being a Class Rep would involve. [DP to send information from previous school - completed](#)
[SE to send details out](#)

- Can get a QR code for class WhatsApp group creation. Teacher to send via Seesaw. This would be an informal group for parents only.
- Requirement for Class Rep lead who will be able to inform other reps as to what needs promoting and to compile feedback/ideas

Communications Plan

- 3 a year – 1 each term to let people know the events planned for that term.
- Hard copy, A5 to be put in children's bags
- First one to be ready by end of March to promote Summer Term events

Next Meeting: HaleFest Planning

Thursday 24th March 2022
19:45 at the School Hall